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Thursday, October 3, 2019

6:30 PM

Council Chambers

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**CALL TO ORDER**

**CITIZEN COMMENTS**

*This is an opportunity for citizens to address the committee on any matter over which they have authority, whether it is or is not posted on the agenda. The committee is not permitted to discuss or take action on any presentations concerning an item not listed on the agenda. Citizens may speak up to three (3) minutes or the time limit determined by the Mayor or presiding officer.*

**ACTION ITEMS:**

- A. Approval of the August 1, 2019 meeting minutes.

**BRIEFING ITEMS:**

- B. Review and discuss the pending Ordinance Committee Survey and the need to include public safety questions.
- C. Review and discuss the Burton Hill Elementary School pedestrian crossing.
- D. Review and discuss changes made to alleyway entrance/exit points, including any additional changes to improve visibility.
- E. Review and discuss Westworth Village city boundaries in relation to the intersection of Carb and Roaring Springs Road.
- F. Review and discuss street striping on Hawks Creek Ave.
- G. Review and discuss the intersection where White Settlement Road merges into Hwy 183.
- H. The next meeting will be scheduled as needed.

**ADJOURN**

*The Committee reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.*

*This facility is wheelchair accessible and handicapped parking spaces are available. Requests for accommodations for the hearing impaired must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 710-2526 for assistance.*

*A quorum of the council may be present at this meeting; however, no council discussion or action will be taken. I certify that the above notice was posted on the bulletin board at the Westworth Village City Hall, 311 Burton Hill Road, Westworth Village, Texas on this, the 30<sup>th</sup> day of September 2019, at 5pm, in accordance with Chapter 551 of the Texas Government Code.*

  
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**Brandy G. Barrett, City Secretary**





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Thursday, August 1, 2019

6:30 PM

Council Chambers

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**ATTENDEES:**

Tiffany Aller	Chair
J.D. Ambrose	Member
Jo Ann Rowls	Member
Tony Yeager	Member
Dani Briones	Member
Abraham Elizondo	Member
Rosa Mendez	Member
Sterling Naron	City Administrator
Brandy Barrett	City Secretary
Kevin Reaves	Police Chief

**ABSENT:**

**CALLED TO ORDER at 6:48pm by Tiffany Aller.**

**PUBLIC HEARING #1 was opened at 6:48pm.**

Public Hearing to receive citizen comments and input on the Koldin Lane traffic study recommendations.

- There were no citizen comments.

The public hearing was closed at 6:49pm.

**PUBLIC HEARING #2 was opened at 6:49pm.**

Public Hearing to receive citizen comments and input on the alleyway sight distance study recommendations.

- There were no citizen comments.

The public hearing was closed at 6:49pm.

**ACTION ITEMS:**

**A.** Approval of the minutes from the July 11, 2019 meeting.

**MOTION to approve minutes from the July 11, 2019 meeting.**

- **MADE BY:** Tony Yeager. **SECOND:** Rosa Mendez.

**Motion passed unanimously** by a recorded vote of 7 Ayes and 0 Nays.

**B.** Discuss and take action on the Koldin Lane traffic study recommendations.

- Chief Reaves provided a brief recapped his prior report.

**MOTION to recommend the city council purchase speed displaying signs, to be installed one on each side of Koldin Lane.**

- **MADE BY:** Tony Yeager. **SECOND:** Rosa Mendez.

**DISCUSSION:**

- There was a brief discussion, including the historical use of speed bumps, as well as the need to spend money to fix a problem. It was requested that the item be revisited in 6 months following installation to determine if additional action is needed.

- Mr. Yeager amended the motion to include a 6 month revisit option and Ms. Mendez agreed to the amendment.

**AMENDED MOTION to recommend the city council purchase speed displaying signs, to be installed one on each side of Koldin Lane, and the committee will revisit this issue 6 months after instalation. Motion passed unanimously** by a recorded vote of 7 Ayes and 0 Nays.

**C. Discuss and take action on the alleyway sight distance study.**

- Chief Reaves provided a report on the alleyway sight distance study, recommending that the direction of traffic be modified, to change the direction of the alleyways to travel from east to west, costing approximately \$3,500, fairly quickly.

**MOTION to recommend the city council select option 3, changing the direction of all renovated alleyways to travel from east to west.**

- **MADE BY:** Abraham Elizondo. **SECOND:** J.D Ambrose.

**Motion passed unanimously** by a recorded vote of 7 Ayes and 0 Nays.

**BRIEFING ITEMS:**

**D. Presentation of Trail System Safety Plan.**

- Chief Reaves presented a detailed Trail System Safety Plan. Chief was thanked for his detailed report, and no action was taken. The plan is available online and in the City Secretary's office.

**E. Review and discuss the proposed purpose and goals.**

- Following a brief review of the previously presented purpose and goals, no changes were made and no action was taken.

**F. The next meeting is tentatively scheduled for September 5<sup>th</sup>.**

**ADJOURNED at 7:49pm.**

**MINUTES APPROVED on this day, the 3<sup>rd</sup> day of October 2019.**

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**Tiffany Aller, Chair**

**ATTESTED TO BY:**

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**Brandy G. Barrett, City Secretary**



DATE

Name

Address

Westworth Village, TX 76114

Dear Name:

Do you believe Westworth Village is as good as it can be? ... Neither do we.

This is your opportunity for input on the future direction of our city. The city council, and the city's boards, committees, and commissions, are requesting your input on the issues affecting our city, as well as where the city's future resources should be directed.

Are you concerned about crime? Street lighting? Overgrown alleys? Drainage? Street parking? Fencing issues?

Have you been to Hawks Creek Golf Club? Airfield Falls? Do you use the city's trail system? Would you like to see Kaster Korner improved? Are you aware that Westworth Village enjoys one of the lowest municipal tax rates?

This questionnaire is the culmination of a lot of hard work by Rosa Mendez' ordinance review committee, Christina Cowden's golf and parks committee, and a lot of excellent staff input from Brandy Barrett and Elisa Gruebel.

**Please take the time to answer each question as honestly and with as much detail as you believe necessary.** We welcome all your comments, suggestions, and questions. I promise as your mayor the council will carefully review and take action on the city's pulse as reflected by the results of this questionnaire.

Your survey needs to be returned to Westworth Village's city secretary, Brandy Barrett, by November 22<sup>nd</sup>, and please use the self-addressed and stamped enveloped provided for your convenience. Staff will then begin tabulating the results, and those results will be presented to the city council and the city's various boards, committees, and commissions in January.

The results and your input will also be utilized as points of reference in future town hall meetings and committee workshops.

Westworth Village is already a wonderful place to live and raise your family, but we can make it better ... and, with your input, we will!

Best wishes,

L. Kelly Jones, mayor

## Communication / Information

The city currently communicates meetings, events, and activities through the following:

<i>Circle your answer:</i>	Do you subscribe to these services?		Do you find this format valuable?	
Monthly newsletter	YES	NO	YES	NO
Email/Text subscription service	YES	NO	YES	NO
Electronic board at City Hall	YES	NO	YES	NO
Bulletin board inside City Hall	YES	NO	YES	NO
City website	YES	NO	YES	NO
FaceBook	YES	NO	YES	NO
Fort Worth Star-Telegram for legal notices	YES	NO	YES	NO
1. Do you have internet access in your home?			YES	NO
2. Do you have a personal email address?			YES	NO
3. Do you feel the communications are relevant and informative?			YES	NO
4. Do you feel the communications delivered are timely?			YES	NO
5. Please provide any other suggestions on how communications can be improved:				

## Parks, Golf, and Recreation:

The city owns the following:

<i>Circle your answer or check the rating:</i>	Have you visited/used this location in the past 12 months		Rate your overall impression of each:		
			Excellent	Average	Poor
Hawks Creek Golf Club	YES	NO			
Hawks Creek Driving Range	YES	NO			
Hawks Creek Clubhouse Grill and Bar	YES	NO			
Hawks Creek Clubhouse Pro-Shop	YES	NO			
Airfield Falls Trailhead	YES	NO			
Kaster Korner	YES	NO			
City Hall Trailhead and green space	YES	NO			
City-wide trail system (still under construction)	YES	NO			
If you have not visited or used these sites, please share if there is something that is needed to make them more appealing to your family and you:					

Hawks Creek Golf Club					
1. Do you think the city should own a golf course?			YES	NO	
2. Do you play golf? (if no, skip to question 9)			YES	NO	
3. How many rounds per month do you average?					
4. How many of those rounds do you play at Hawks Creek Golf Club?					
5. Do you plan on increasing the average number of rounds you play in the coming 12 months?			YES	NO	
6. If you have not played a round at Hawks Creek in the past 6 months, what we can do to earn your business?					
	Evening 9-hole tournaments		Happy Hour Specials on food and drinks	Other, please list below:	
7. Have you been to the Hawks Creek Clubhouse for shopping or food? (if No skip to #10)			YES	NO	
8. Did you make a purchase in the Golf pro-shop?			YES	NO	
9. Did you eat or have a drink at Hawks Creek Bar and Grill?			YES	NO	
Rate your experience/assessment in each category		Excellent	Average	Poor	No Knowledge
Overall impression of bar and grill					
• Taste of food served in bar and grill					
• Presentation and delivery of food and drinks					
• Service provided by food and beverage staff					
• Value for the price charged					
Overall impression of the pro-shop					
• Clothing selection					
• Shoe selection					
• Equipment selection					
• Service provided by the pro-shop staff					
• Value for the price charged					
Overall Appearance of the buildings/range/ course					
• Clubhouse					
• Range					
• Parking Lots					
• Golf Carts/Boards					
• Cleanliness					
• Pavilion					
• Restrooms on the course					
• Restrooms in the clubhouse					
10. Would you consider hosting an event at the pavilion or in the clubhouse?			YES	NO	
11. Have you recommended the bar and grill to a friend?			YES	NO	
12. Have you used one of the coupons published in the monthly newsletter?			YES	NO	

Airfield Falls & Trail System					
1. How many times a month do you walk or bike on the trail system?					
2. Do you anticipate your usage will increase when the trail system construction is complete?			YES	NO	
3. How often have you used the picnic facilities at Airfield Falls trailhead in the last 12 months?					
4. Have you ever visited Airfield Falls?			YES	NO	
5. How often have you walked or biked to the waterfall?					
6. What do you find most appealing about the trail system and waterfall?					
Rate your experience/assessment in each category		Excellent	Average	Poor	No Knowledge
Overall impression of Airfield Falls and trail system					
• Cleanliness (litter and trash)					
• Landscaping maintenance					
• Accessibility & Parking					
• Lighting					
• Safety					

<b>Kaster Korner (corner of Tanny and Carb)</b>
1. What improvements would you like to see to this park area? Please be specific.
<b>Trail head and green space behind city hall</b>
1. The trail head and green space between city hall and the river has a single picnic table. How do you think this space should be used in the future?

### Budget and Taxes:

The city publishes the fiscal year budgets and tax rates online and in the city hall lobby.

1. Did you know the city maintains one of the lowest property tax rates in Tarrant County?	YES	NO
2. Have you reviewed the current budget and tax information?	YES	NO
3. Did you participate or provide input into the budget process this year?	YES	NO
4. Do you own your home?	YES	NO
5. If yes, have you filed a city homestead exemption of 20%?	YES	NO
6. Are you over age 65?	YES	NO
7. If yes, have you filed an over 65 age exemption of \$50,000?	YES	NO
8. Are you medically disabled?	YES	NO
9. If yes, have you filed a disability exemption of \$30,000?	YES	NO
10. Do you think the city should use economic development sales tax dollars to supplement/cover budget shortages at Hawks Creek Golf Club?	YES	NO
11. What area(s) of municipal service merits increased spending?		

### City Ordinances and Zoning:

Westworth Village ordinances and comprehensive zoning plans are available online or at city hall. They promote the overall health, safety, and development of the city and must be compliant with state laws.

Regarding your private property (home, storage and yard) please rank the top 5 issues you face from the list below. If you have an issue not listed, please add it at the bottom in the "Other" box.					
	Water drainage		Fencing issues		Driveway issues
	Carports		Garage issues		Landscaping/Tree
	Lot size		Zoning districts		Unsightly view of neighbor's backyard
	Outdoor storage options		Additions (increasing square footage)		Storage of boats/RV, or large equipment
	Trash in neighborhood		Roof (pitch or material)		Alleyway overgrown, not maintained or blocked
	Light in neighborhood		Noise in neighborhood		Neighbors' home/yard not maintained
	Insufficient street lighting		Crime in my neighborhood		Speeding on my street
	Excessive yard lighting		Parking on my street		Other:
1. Would you participate in a town hall meeting regarding the ordinances that govern all construction projects in the city?				YES	NO
2. Are you pleased with Westworth Village's overall direction?				YES	NO
Please provide any additional comments, concerns or questions (use additional paper if needed):					
3. Please have the Mayor or a member of the city staff call me. I would like to have further discussion on a subject of importance to me.				YES	NO





**Westworth Police Department**  
**311 Burton Hill Road**  
**Westworth Village, Texas 76114**  
Phone 817-738-3675 fax 817-738-0535



Westworth Police Department

9-26-2019

The City of Westworth Village is situated in Tarrant County in the Fort Worth Transportation Region. The population of the City is approx. 3200 residents with a substantially larger daytime population due to our proximity to downtown Fort Worth and the Naval Air Station, Joint Reserve Base Fort Worth. The City of Westworth Village has one school – Burton Hill Elementary within its jurisdiction, located at 519 Burton Hill Rd. Burton Hill Elementary was built in the 1950's to serve the residents of the area as well as military children from Carswell AFB. The school is part of the Fort Worth Independent School District and currently has approx. 554 students.

### **Discussion**

Burton Hill Elementary was designed in the 1950's as a neighborhood school, back when children walked to school and the design of the school has limited parking and accessibility to parents and students. This situation creates many of the challenges we face today regarding the traffic plan surrounding the school. The school bus loading and unloading location was originally designed to be on Aton Ave instead of the current location on Burton Hill Rd. The front of the school is now the drop off zone for students. This change was made at some point due to the large number of parents dropping off and picking up children, instead of the children walking or using public transportation to attend school.

Currently, there are approx. 100+- elementary school aged children who walk to Burton Hill Elementary every day. These students and parents utilize an existing traffic signal and painted cross walk at the intersection of Burton Hill Rd and Sunset Rd with the aid of a volunteer crossing guard to cross the roadway. In the past two years, the school crossing guard has been hit by a vehicle not stopping with several near misses. Currently, the crossing guard is been utilizing the traffic signal to safely to cross the pedestrians.



This practice has reduced the possible of being struck by motorist when trying to cross pedestrians on Burton Hill Rd is less than ideal.

The location of the current pedestrian crossing in relation to the entrance of the school parking combined with the bus loading zone created a situation in which a child was struck by a vehicle in 2017. The vehicle turned right into the parking lot of Burton Hill Elementary from Burton Hill Rd as the child was crossing the driveway entrance of the school parking lot after being let off the school bus. Fortunately, the child was not seriously injured in this incident.

The current traffic signal on Burton Hill Rd is outdated and does not have a pedestrian crossing feature, which is needed at the school. Additionally, the school zone lights and signage are outdated and in need of replacement. The school zone lights are often out of time with the actual school zone times. This situation creates challenges for law enforcement to effectively enforce the school zone speed limit.

Upon conducting traffic surveys in 2018 we were able to determine the daily traffic count on Burton Hill Rd averages 2714.3 cars per day. The survey conducted in the month of August/September of 2019 indicated the daily traffic count as 3274.3 cars per day. Most of the vehicular traffic is during school hours.

### **Recommendations**

There is an opportunity to improve pedestrian as well as traffic safety in the school by implementing a few minor design changes to the roadway and traffic signals. Below are my recommendations:

- Install a pedestrian crossing signal- remove old traffic light from current location and install a signalized pedestrian crossing at the edge of the school sidewalk between Aton Ave and Sunset Rd at Burton Hill Rd. This would create a safe crossing location parallel with Aton Ave at the entrance of the school. The crosswalk would be located to the north or in front of the school bus loading zone. This would reduce the number of pedestrians at the entrance of the school parking lot as well as in the bus loading/unloading zone.
- Create a protected bus lane on the East side of Burton Hill Rd- This will require either widening the right lane or use delineators and striping to create the loading and unloading zone protected from thru traffic.
- Provide adequate signage to motorist regarding the protected bus lane and school zone.
- Upgrade the school zone warning lights- the current lights are obsolete and often out of time with the school zone.

## **Summary**

Currently, the City of Westworth Village needs to identify the necessary funding to upgrade the school zone at Burton Hill Elementary. The current condition of the existing pedestrian roadway signage, as well as the roadway marking /striping for the bus lane is faded and or substandard. The lack of a signalized pedestrian crossing creates additional risks to the children and parents which must cross Burton Hill Rd twice a day. The school zone warning lights are reaching the end of life and need to be upgraded. Public funds allocated to create an improvement project for the school zone of Burton Hill Elementary will create a safe location for both pedestrians and motorists on Burton Hill Rd.

Professionally,

Kevin C. Reaves  
Chief of Police  
Westworth Village Police Department  
311 Burton Hill Rd  
Westworth Village Texas, 76114  
(817) 710-2530

Google Maps Westworth Village

